Allen Harmsen, Ph.D. Director aharmsen@montana.edu

Ann Bertagnolli, Ph.D. Program Coordinator abertagnolli@montana.edu

Laurie Howell Finances Ihowell@montana.edu

Bill Stadwiser Communications billstadwiser@montana.edu Dec. 31, 2015

Jenna Blair 2905 W. Villard St., Apt. A Bozeman, MT 59718

Dear Jenna:

Congratulations! You have been selected to receive a \$900 INBRE Undergraduate Research Stipend for Spring 2016 for your project entitled, "Early Intervention Service Providers' Day-To-Day Practices with Children and Families". Funding for your project is supplied by the INBRE Program.

You must work a total of **100 hours** during Spring to collect the maximum amount of \$900. Stipend payments will be issued as follows:

<u>Spring</u>: \$225 on 02/11/16, \$225 on 03/11/16, \$225 on 04/11/16, and \$225 on 05/11/16

In order to complete your payroll paperwork and receive your payments, please stop by <u>111 Gaines Hall</u> before Jan. 15, 2016. If you have any questions regarding the payment schedule, you are welcome to contact either the USP Office (994-3561) or the INBRE Office (994-7531).

USP and INBRE require that students who receive funding give a public presentation of their project. Your presentation will be made at the 2016 Research Celebration being held at MSU on April 15, 2016, unless other arrangements are made with the INBRE office. In place of a final report, you will be required to submit your poster electronically to lhowell@montana.edu by **April 30, 2016**.

Your monthly timecards are enclosed with this letter. Reviewers' comments can be viewed with your on-line application. The timecards must be signed by your Faculty Sponsor, Dr. Kalli Decker, and submitted to the USP Office by noon on the last working day of each month.

I commend you on your commitment to research in the biomedical, behavioral and/or social sciences, and wish you the best of luck as you continue your education at Montana State University.

PH: 406-994-3360 FX: 406-994-3406

Sincerely.

Um Bertagnolli

Program Coordinator, INBRE



